

OFLA Annual Report
April 18, 2011
Roslyn M. Terek
Executive Vice-President

My duties as the Executive Vice-President officially began at the Annual August Retreat. At this time, I transferred information and files to Michelle Garlock who was appointed to fill my former office - Vice-President of Public Relations. I attended each of the regular board meetings during the year. In November, I met with President Sarah Shackelford, President-Elect Carol Eiber and Dwight Loken to plan the schedule of workshops and sessions for the 2011 OFLA Conference. Throughout the year, Sarah, Carol and I communicated almost daily regarding OFLA business.

Although proofing and editing *The Cardinal* with Cheryl Johnson, Vice-President for Publications, is not an official task of my office, I continued to offer support to her as she prepared each issue. Additionally, I wrote two articles for this publication.

Throughout the year, I offered suggestions, participated in discussions, proofed or edited documents and worked with Teri Weichert, Vice-President for Membership, in creating a document that would clarify proposed changes to both the structure of the Board and the By-Laws.

I communicated frequently with the Conference Manager and Michelle Garlock about the needs for the Hospitality Desk for the 2011 Conference. Acting on an idea proposed by Ellen Shrager for the 2011 Conference, I created and arranged for printing of a "Worry Tree" poster for the registration area at the conference.

At this year's conference, I presented three sessions. In one session presented with Carol Eiber, President-Elect, we explained the duties of board members to encourage our members to volunteer for a committee or to consider running for office.

In addition, although not an official duty of my office, as an OFLA representative, I tried to reach out to FL teachers in my area. In doing so, I met with the FL teachers of Trumbull County on two Waiver Days. I presented several sessions to them, explained the benefits of being an OFLA member and reported to the OFLA Executive Board about their needs to have more workshops presented in their area. Finally, I arranged for the breakfast or coffee for each of our OFLA Board meetings.

This year as Executive Vice-President allowed me the time to consult with the members of the Executive Board, who are on the presidential track, to learn what will be expected of me as I prepare to move on to President-Elect next year.

Respectfully submitted,



Roslyn M. Terek
Executive Vice-President